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**TO ALL COMMISSION MEMBERS, COOPERATING NON-MEMBERS, AND  
PARTICIPATING TERRITORIES**

**Circular No.: 2022/70  
Date: 3 October 2022  
No. pages: 02**

**Guidance on Process for CCMs to Provide Additional Information up to 21 Days  
Post TCC18**

Dear all,

We have received a couple of queries from CCMs seeking guidance on how they can submit additional information in response to the draft Compliance Monitoring Report (draft CMR) potential issues within the period up to 21 days post TCC18.

I am pleased to advise that in accordance with paragraph 40 of CMM 2021-03, that the Secretariat has updated the WCPFC CMR online system so that CCMs may submit additional information in response to the draft CMR, using the **CMR potential issues – 2021** list. For further guidance on viewing the draft CMR Potential Issues and to submit additional information online, visit the our online support system (<https://wcpfc.freshdesk.com/support/solutions/articles/51000205317-viewing-draft-cmr-potential-issues-and-providing-additional-information-including-capacity-developme>). A copy of the full dCMR MS Excel export can also be accessed from the secure section of the WCPFC website <https://www.wcpfc.int/cmr-2022>

Although there is no formal “submission” button for CCMs to confirm they have completed providing additional information into the **CMR potential issues – 2021** list, CCMs are kindly asked to advise the Secretariat when their feedback and comments can be taken as completed. In any case and noting the deadline in CMM 2021-03 of 21 days following TCC18, close of business in Pohnpei on **Tuesday 18 October 2022** will be used as a cut-off date for any CCMs additional information.

Over the coming weeks, the Secretariat will also work to complete its reviews of additional information that were submitted prior to or during TCC18 and will advise the relevant CCMs. In accordance with paragraph 41 of CMM 2021-03, as summary of any updates made to draft CMR potential issues shall be submitted to the Commission.

The Commission’s decision that the Commission’s Compliance Monitoring Scheme (CMS) would continue in force (as CMM 2021-03) for two years with certain

amendments, which include that TCC's review of the draft CMR prepared in 2022 will be deferred until TCC19 in 2023 has been noted. The Secretariat appreciated the TCC18 participants discussions which considered the CMR processes in 2023 and notes that WCPFC19 may also provide guidance and recommendations on the CMR process between WCPFC19 and TCC19 (2023).

The online Compliance Case file system remains open and flag CCMs are encouraged to continue to use to submit reports on investigation up until the conclusion of each investigation. CCMs are asked to refer to the online support system (<https://wcpfc.freshdesk.com/support/home>) for further guidance on the CCFS. In considering the nature of the updates to be provided, CCMs are reminded that CMM 2021-03 paragraph 10 states as follows:

- 10. For each case in the online system, the following information shall be provided by the flag CCM:*
- (a) Has an investigation been started? (Yes/No)*
  - (b) If yes, what is the current status of the investigation? (Ongoing, Completed)*
  - (c) If the alleged violations stem from an observer report, have you obtained the observer report? (Yes/No)*
  - (d) If no, what steps have you taken to obtain the observer report?*
  - (e) What was the outcome of the investigation? (Closed – no violation; Infraction – not charged; Infraction – charged)*
  - (f) If no violation, provide brief explanation*
  - (g) If infraction, but not charged, provide brief explanation*
  - (h) If infraction charged, how was it charged (e.g., penalty/fine, permit sanction, verbal or written warning, etc.) and level of charged (e.g., penalty amount, length of sanction, etc.)*

If CCMs have any problems or questions please contact the Compliance Manager, Dr Lara Manarangi-Trott [lara.manarangi-trott@wcpfc.int](mailto:lara.manarangi-trott@wcpfc.int) and Assistant Compliance Manager Eidre Sharp [eidre.sharp@wcpfc.int](mailto:eidre.sharp@wcpfc.int).

I wish to thank all CCMs for their contribution and support to the Secretariat in progressing the CMR to this stage. Your continued support and cooperation are always highly appreciated.

Yours sincerely,



**Feleti Penitala Teo, OBE**  
**EXECUTIVE DIRECTOR**