

**TO ALL COMMISSION MEMBERS, COOPERATING NON-MEMBERS AND  
PARTICIPATING TERRITORIES**

**Circular No.: 2014/62**

**Date: 29 July 2014**

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**Announcing Availability Online for Each CCM of Their Relevant Draft CMR**

Dear All,

To advise that the WCPFC Secretariat has completed a preliminary draft of each CCMs draft Compliance Monitoring Report (draft CMR). These were prepared in accordance with paragraphs 3, 4, 10 and 11 CMM 2013-01, *Conservation and Management Measure for Compliance Monitoring Scheme*.

Each CCM may review their relevant draft CMR through the WCPFC intranet site, which is accessed using the usual country-specific CCM login that was used to complete the online Annual Report Part 2.

Attached is a guide for how CCMs can access their relevant draft CMR through the online facility, and provide a reply or additional information to the Secretariat in accordance with paragraph 12 of CMM 2013-02. Although there is no formal “submission” button for CCMs to provide their replies to dCMRs, we ask that CCMs kindly advise the Secretariat when their feedback and comments can be taken as completed. In any case, and so the Secretariat is able to complete the full draft Report three weeks in advance of TCC, the deadline in CMM 2013-02 of **28 August 2014** as a cut-off date for any CCMs replies.

The Secretariat is currently posting copies of relevant supporting documentation for dCMR on the secure side of the WCPFC website (<https://www.wcpfc.int/ccm>). CCMs may have already noticed that we have included a “My CCM Portal” section – these are secure pages that are for individual CCMs (each CCM can view only its own CCM Portal Pages). This information on these pages will be updated from time to time.

If CCMs have any problems or questions please contact the Compliance Manager, [lara.manarangi-trott@wcpfc.int](mailto:lara.manarangi-trott@wcpfc.int) and Assistant Compliance Manager [ana.taholo@wcpfc.int](mailto:ana.taholo@wcpfc.int) .

Thanks



Professor Glenn Hurry  
Executive Director

# Online CMR and Potential Issues (2013) – QUICK GUIDE

V1.0 (updated July 2014)

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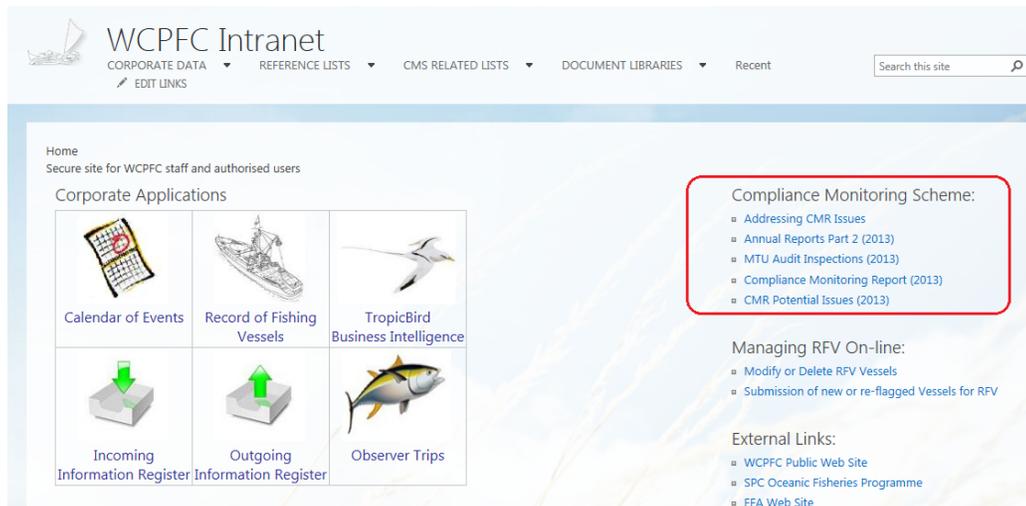
## Section 1 Connecting Online

- Connection to the WCPFC Intranet is required and following these steps will do that:
  - Connect PC computer to the internet
  - Open your favorite browser such as Internet Explorer, Chrome, Safari or Firefox.
  - Enter <https://intra.wcpfc.int>
  - You will be asked to log on to the WCPFC “Application and Network Access Portal”. Please use your cmr login information (username and password to login), as shown below. Remember that **wcpfc\** is required for the Username:



The screenshot shows the 'Application and Network Access Portal' login interface. It includes a 'Log On' section with the following fields: 'User name:' containing 'wcpfc\cmr', 'Password:' with masked characters, 'Authenticate using:' set to 'pnidc1.wcpfc.local', and 'Language:' set to 'English (en-US)'. A 'Log On' button is positioned below these fields. At the bottom, there is a disclaimer: 'This site is intended for authorized users only. If you experience access problems contact the [site administrator](#).' and a copyright notice: '© 2010 Microsoft Corporation. All rights reserved. [Terms and Conditions](#)'.

- Successful login takes you to the **WCPFC Intranet Home Page**. On the right-hand side of the screen you will find the heading **Compliance Monitoring Scheme** (see red circle). There are five (5) lists/parts that make up this year’s Annual Report Part 2 and Compliance Monitoring Report:
  - Addressing CMR Issues
  - Annual Reports Part 2 (2013)
  - MTU Audit Inspections (2013)
  - Compliance Monitoring Report (2013)
  - CMR Potential Issues (2013)



The screenshot displays the WCPFC Intranet Home Page. The header includes the WCPFC logo and navigation menus for 'CORPORATE DATA', 'REFERENCE LISTS', 'CMS RELATED LISTS', 'DOCUMENT LIBRARIES', and 'Recent'. A search bar is located on the right. The main content area features a 'Corporate Applications' grid with icons for 'Calendar of Events', 'Record of Fishing Vessels', 'TropicBird Business Intelligence', 'Incoming Information Register', 'Outgoing Information Register', and 'Observer Trips'. On the right side, a red-bordered box highlights the 'Compliance Monitoring Scheme' section, which lists: 'Addressing CMR Issues', 'Annual Reports Part 2 (2013)', 'MTU Audit Inspections (2013)', 'Compliance Monitoring Report (2013)', and 'CMR Potential Issues (2013)'. Below this, there is a 'Managing RFV On-line' section with links for 'Modify or Delete RFV Vessels' and 'Submission of new or re-flagged Vessels for RFV'. At the bottom right, an 'External Links' section provides links to the 'WCPFC Public Web Site', 'SPC Oceanic Fisheries Programme', and 'FFA Web Site'.

## Section 2 Viewing draft Compliance Monitoring Report (dCMR)

Each CCMs can view only its own draft Compliance Monitoring Report. Use the following procedure to view the report:

- From the **WCPFC Intranet Home Page**, click on **Compliance Monitoring Report (2013)** link, it will take you to the page which displays the report. The first view that you will see is the 'Group by Section' view which displays the report grouped into seven sections that comprise the CMR:

WCPFC Intranet  
CORPORATE DATA REFERENCE LISTS CMS RELATED LISTS DOCUMENT LIBRARIES

### Compliance Monitoring Report - 2013

Group By Section Print View Find an item

✓ Edit CCM CMR Section CMM Paragraph CMM CCM Assessment Applicability Checked CCM Implementation Potential Issue

- ▶ **CMR Section : (i) Catch and effort limits for target species (19)**
- ▶ **CMR Section : (ii) Catch and effort reporting for target species (20)**
- ▶ **CMR Section : (iii) Reporting for seabirds and other non-target species (6)**
- ▶ **CMR Section : (iv) Spatial and temporal closures and restrictions on the use of FADs (4)**
- ▶ **CMR Section : (v) Authorizations to fish and RFV, Observer, VMS coverage and HSBI Scheme (33)**
- ▶ **CMR Section : (vi) Provision of Scientific Data (5)**
- ▶ **CMR Section : (vii) Submission of AR Part 2 and compliance with other reporting deadlines (45)**

- You can expand each section further to get to individual CMM's (obligations):

### Compliance Monitoring Report - 2013

Group By Section Print View Find an item

✓ Edit CCM CMR Section CMM Paragraph CMM CCM Assessment Applicability Checked CCM Implementation Potential Issue Secretariat Explain

▶ **CMR Section : (i) Catch and effort limits for target species (19)**

- ▶ CMM : CMM 2005-03 (1)

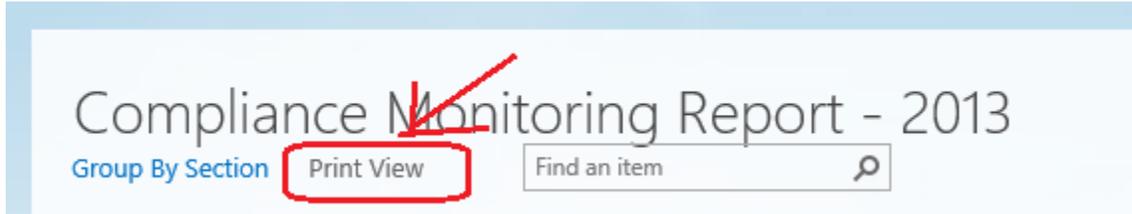
(i) Catch and effort limits for target species	CMM 2005-03 02	CMM 2005-03	YES
--	----------------	-------------	-----
- ▶ CMM : CMM 2006-04 (1)

(i) Catch and effort limits for target species	CMM 2006-04 01	CMM 2006-04	N/A
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There are no vessels fishing for MLS S15S.

## Quick Guide for CMR and Potential Issues (2013) online facility

- You can also change the view by clicking on 'Print View' button:



- In 'Print View' all CMR sections are already expanded and you can view and scroll through records that represent individual CMM's (obligations)



✓	CCM	CMR Section	CMM	CMM Paragraph	CCM Assessment	Applicability Checked	CCM Implementation	Potential Issue	Secretariat Explanation	CCM Additional Information
<b>Count= 132</b>										
		(i) Catch and effort limits for target species	CMM 2005-03	CMM 2005-03	YES					
		(i) Catch and effort limits for target species	CMM 2006-04	CMM 2006-04	N/A				There are no vessels fishing for MLS S15S.	
		(i) Catch and effort limits for target species	CMM 2009-02	CMM 2009-02	YES	APPLICABLE				
		(i) Catch and effort limits for target species	CMM 2009-03	CMM 2009-03	N/A				There are no vessels fishing for swordfish in the Convention Area south of 20S	

## Section 3 Viewing 'CMR Potential Issues' and providing Additional Information

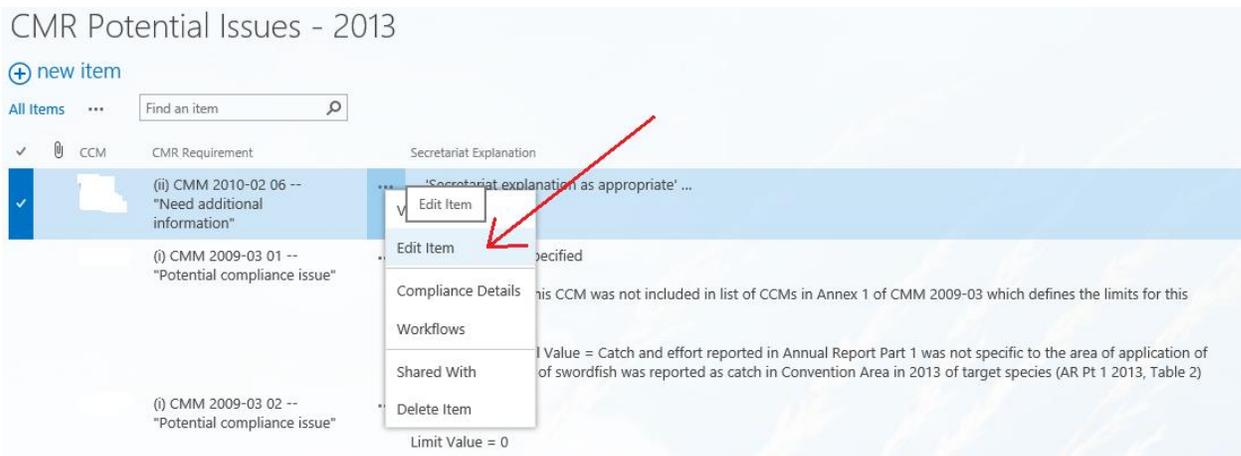
**Applicability:** Each CCM whose draft Compliance Monitoring Report has one or more 'potential issues' identified can view these potential issues and provide additional information using the online interface.

- From the **WCPFC Intranet Home Page**, click on **CMR Potential Issues (2013)** link, it will take you to the page showing the list of potential issues. You will be able to see and to provide additional information only for your own potential issues (in other words, you have no access to other CCM's potential issues):



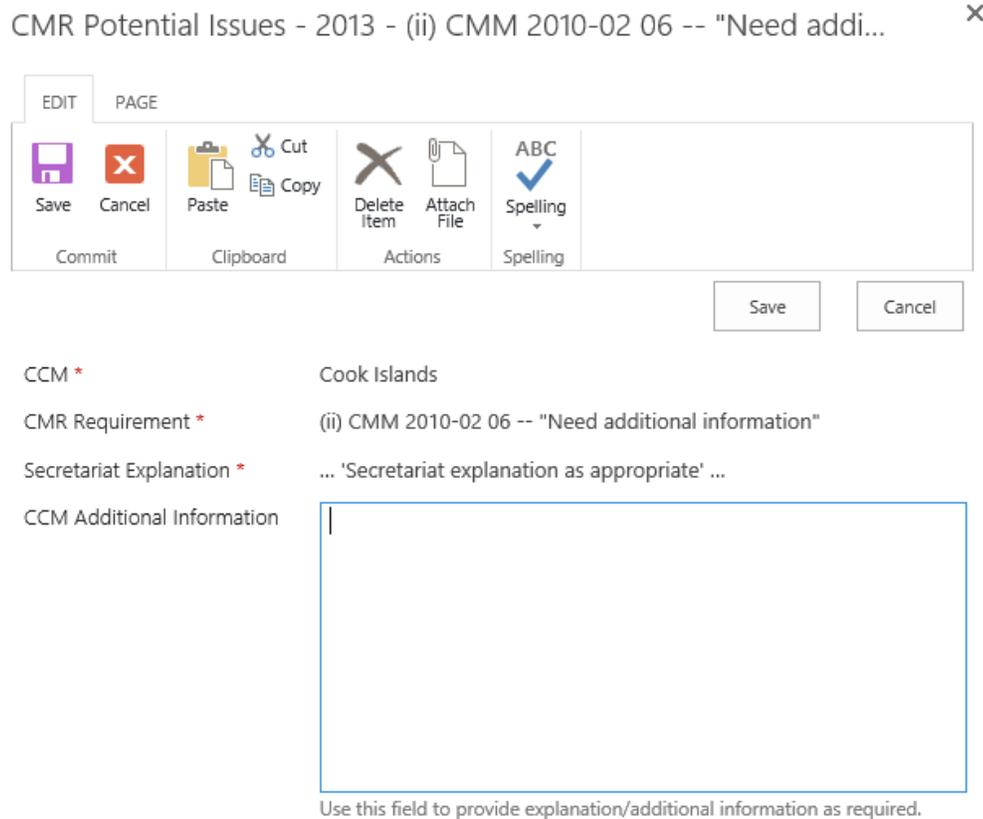
In order to provide Additional Information for a particular CMM where potential issue was identified, follow the procedure below.

- Click on the three dots (...) next to the CMR Requirement column for the CCM you wish to provide additional information; then click on **Edit Item**, as shown below



## Quick Guide for CMR and Potential Issues (2013) online facility

- A pop-up form will open, as shown below:



CMR Potential Issues - 2013 - (ii) CMM 2010-02 06 -- "Need addi... ✕

EDIT PAGE

Save Cancel Paste Copy Delete Item Attach File Spelling

Commit Clipboard Actions Spelling

Save Cancel

CCM \* Cook Islands

CMR Requirement \* (ii) CMM 2010-02 06 -- "Need additional information"

Secretariat Explanation \* ... "Secretariat explanation as appropriate" ...

CCM Additional Information

Use this field to provide explanation/additional information as required.

- On the above form, there is a field named 'CCM Additional Information'. Use this field to provide any information as applicable relevant to this particular CCM ('CMR Requirement').
- Once you have entered additional information, click on **Save** button to save the record. You will see that the information you provided is now inserted as appropriate:



CMR Potential Issues - 2013

+ new item

All Items ... Find an item

✓	CCM	CMR Requirement	Secretariat Explanation	CCM Additional Information
		(ii) CMM 2010-02 06 -- "Need additional information"	... "Secretariat explanation as appropriate" ...	... relevant additional information is entered here ...

- If needed, you can change and/or amend information already entered simply by following the above procedure (i.e. click on three dots first, then click 'Edit', etc.)
- **ONCE COMPLETE PLEASE ADVISE THE SECRETARIAT THAT CCMs REPLY TO DCMR CAN BE TAKEN AS COMPLETE (THERE IS NO SUBMIT BUTTON).**